



Nov 2020

# ALL INDIA COUNCIL FOR TECHNICAL EDUCATION (AICTE)

## OPERATIONAL MANUAL FOR INSTITUTE LEVEL VERIFICATION

(Renewal Cases – 2019, 2018 & 2017 Batch selected  
students for 2<sup>nd</sup>/3<sup>rd</sup>/4<sup>th</sup> year respectively)

AICTE's PRAGATI AND SAKSHAM SCHOLARSHIP  
SCHEMES (DIPLOMA AND DEGREE LEVEL)



*Student Development Cell (StDC), AICTE*



# GENERAL INSTRUCTIONS for STUDENTS For RENEWAL APPLICATION FORM

1. For filling and submitting the application form, the following mandatory documents are required to be attached:
  - i) **Promotion Certificate**: Please download the format of Promotion Certificate (as enclosed) and upload the same duly signed by the Head of the Institution on the letterhead of the institution.
  - ii) **Tuition Fee Receipt**: Tuition Fee paid receipt for current academic year 2020-21 of the course, clearly indicating the tuition fee amount.
  - iii) **Miscellaneous Fee Receipt**: Miscellaneous fee receipt of amount paid towards the purchase of Books/Equipment/Softwares/Laptop/Desktop/Vehicle/Fee paid towards competitive examination applications forms/exam. The receipt must have proper GST number. In absence of it same it will not be considered for reimbursement.
2. Tuition fee reimbursement will not be considered without tuition fee paid receipt issued by institution.
3. Clearly mention the Tuition and Miscellaneous fees at the space provided.
4. The document size not more than 2MB and must be ".pdf" ".jpg" or ".jpeg" format.
5. If documents are not getting uploaded (preview) in .jpg format, try uploading files in .png/ .pdf format.
6. The documents must be legible. Failing which, your document will not be considered for reimbursement purpose.
7. Before submitting renewal application, students are advised to ensure that promotion certificate, tuition fee receipt, miscellaneous fee receipt etc. have been uploaded in the application form correctly. After submission of application, no further request shall be entertained to upload any leftover/ additional documents in support of claim.
8. Last date for submission of application is 30<sup>th</sup> December 2020. Failing which, your case will be treated as closed.

*Student Development Cell (StDC), AICTE*



# FORMAT OF PROMOTION CERTIFICATE for DIPLOMA

**Batch 2018-19 (3<sup>rd</sup> Year)- Pragati (Diploma)**

**PROMOTION CERTIFICATE**  
**(On the Letterhead of the Institution)**

This is to certify that Ms \_\_\_\_\_ (student's name) of the batch 2018-19 (3<sup>rd</sup> year) of the branch \_\_\_\_\_ bearing registration/enrollment No. \_\_\_\_\_ (number that is allotted by the Institute) has been promoted to the 3<sup>rd</sup> year in the Academic Year 2020-21.

(Signature of the Head of the Institution with Seal)

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Name : \_\_\_\_\_

Designation : \_\_\_\_\_

Address : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Office No. : \_\_\_\_\_

Mobile No. : \_\_\_\_\_

Email ID: : \_\_\_\_\_

**NOTE: Promotion Certificate submitted with incomplete information and without signature and stamp of the Head of the Institution will lead to rejection of application.**



# FORMAT OF PROMOTION CERTIFICATE for DEGREE

**Batch 2017-18 (4<sup>th</sup> Year)- Pragati (Degree)**

**PROMOTION CERTIFICATE**  
**(On the Letterhead of the Institution)**

This is to certify that Ms \_\_\_\_\_ (student's name) of the batch 2017-18 (4<sup>th</sup> year) of the branch \_\_\_\_\_ bearing registration/enrollment No. \_\_\_\_\_ (number that is allotted by the Institute) has been promoted to the 4<sup>th</sup> year in the Academic Year 2020-21.

(Signature of the Head of the Institution with Seal)

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Name : \_\_\_\_\_

Designation : \_\_\_\_\_

Address : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Office No. : \_\_\_\_\_

Mobile No. : \_\_\_\_\_

Email ID: : \_\_\_\_\_

**NOTE: Promotion Certificate submitted with incomplete information and without signature and stamp of the Head of the Institution will lead to rejection of application.**



# INSTITUTE LOGIN

<https://www.aicte-pragati-saksham-gov.in/institutes/login.php>

Scholarship for Pragathi & Saksham Scheme

Enter Login ID

Enter Password

Login

अखिल भारतीय तकनीकी शिक्षा परिषद  
All India Council for Technical Education

Login Name and Password as same as Institute used for Login in AICTE Portal



# AFTER LOGIN:

# PRAGATI & SAKSHAM SCHEMES

Scholarship for Pragati & Saksham Scheme Welcome, VEERMATA JIJABAI TECHNOLOGICAL INSTITUTE

Submitted Pragati Applications 2019-20 Select Scheme: Pragati Scheme

Verified Pragati Applications Select Submitted Applications Select Scheme

List of Pragati Applications

Click For Diploma Students

Click For Degree Students

Click on 'Edit'

Diploma Students Degree Students

Submission Date/Time	Candidate ID	Candidate Name	Year	Type	Merit Rank	Category Merit Rank	Current Status	Edit
2020-11-05 13:11:23	2019017961	Pallavi Saha Ravindranath	2019-20	Diploma	-	-	Submitted	

Showing 1 to 1 of 1 rows

© HO Panel by AICTE. All rights Reserved.



# PRAGATI SCHEME:

## VIEW SUBMITTED APPLICATION DETAILS

Application Status: **Submitted**

### Personal Details

#### (I) Basic Details

Candidate Id :	2019017801			 
Scholarship Applied For:	Pragati Scheme			
Candidate Name:	Pall Shree Ravindranath			
Gender:	Female			
Father Name:	Ravindranath Kaula Pall			
Caste Category:	OBC(Non-Creamy Layer)			
Mobile No:	9127089647			
Date Of Birth:	07-10-2003	Place Of Birth:	Kalyan	
Whether Differently Abled:	No	Percentage Of Disability:	-	
Email Id:	sp9440913@gmail.com		Alternate Email Id (if any):	

#### (II) Address Details:

Permanent Residential Address:		Current Residential Address:	
Permanent Address:	Gen Ramakrishna Colony (Old) B Road No. 11 Chikabangar Market Road Kalyan (W)	Current Address:	Gen Ramakrishna Colony (Old) B Road No. 11 Chikabangar Market Road Kalyan (W)
State:	Maharashtra	State:	Maharashtra
District:	Thane	District:	Thane
City:	Kalyan	City:	Kalyan
Pin code:	421301	Pin code:	421301

### Institute Details:

#### (I) Course Details:

Admitted To:	Diploma	Date Of Admission:	15-07-2019
Course Duration(in years):	3		

#### (II) Basic Institute Details:



# PRAGATI SCHEME:

## VIEW SUBMITTED APPLICATION DETAILS

**(II) Basic Institute Details:**

AICTE Institute Permanent ID:	1-2145651	Admission through CCP:	Yes
Institute Name:	VEDANTATA JUMBA TECHNOLOGICAL INSTITUTE		
Institute Category:	Approved by AICTE	Type of Institute:	Government - Aided
Course Name:	ELECTRICAL ENGINEERING	Affiliating University:	Mumbai University, Mumbai
Institute State:	Maharashtra	Institute District:	Mumbai City
Institute Address:	H-10, SAHAYANagar, MUMBAI, MAHARASHTRA - 400 019		
Institute Website:	www.vti.ac.in		

**(III) Contact Person Details:**

Name of Principal/Director:	CHHREN PATEL	Institute Principal/Director E-mail id:	director@vti.ac.in
Contact No. of Principal/Director:	9788265555		

**Office Comments:**

Admitted to Institute     
  Not Admitted to Institute     
  Left the Institute

Verifier Comments	
Verified by Name	CHHREN PATEL
Verified by Designation	PRINCIPAL
Verified by Mobile Number	9788265555
Verified by Email Id	director@vti.ac.in
Verified by LOGIN	1-2145651

Verify Student details
Re-Open Student for Editing
Back



# PRAGATI SCHEME:

## VIEW SUBMITTED APPLICATION DETAILS

Select Appropriate Tab

Office Comments:		
<input type="radio"/> Admitted to Institute	<input type="radio"/> Not Admitted to Institute	<input type="radio"/> Left the Institute
Verifier Comments	<input type="text"/>	
Verified by Name	DR.PRAKASH KANDE	
Verified by Designation	HOD	
Verified by Mobile Number	9324627100	
Verified by Email Id	dr@pragati.com	
Verified by LOGIN	1-2146271	

Verify Student details

Re-Open Student for Editing

Back



# STATUS: ADMITTED TO INSTITUTE

Scholarship for Pragati & Saksham Scheme

Office Comments:

Admitted to Institute  Not Admitted to Institute  Left the Institute

Student verification

Name	Document Uploaded	Click to see Attachment	Approved details
Enrollment ID / student id			
Gender			- Select Gender -
Presently studying in year			- Select Presently studying in year -
Tuition Fee Details:	✓		Applied Amount: 4675/- RS Verified (Approved Amount)* Comments* Status: <input type="radio"/> Accepted <input type="radio"/> Chkr Accepted
Miscellaneous Fee Details:	✗		Applied Amount: 5/- RS Verified (Approved Amount)* Comments* Status: <input type="radio"/> Accepted <input type="radio"/> Chkr Accepted
Promotion Certificate Details:	✓		Comments* Status: <input type="radio"/> Accepted <input type="radio"/> Chkr Accepted
Caste Certificate:	✓		Caste Category Details: OBC(Non-Creamy layer) Comments* Status: <input type="radio"/> Accepted <input type="radio"/> Chkr Accepted

I agree & certify that the promotion certificate, fee receipt, miscellaneous fee has been verified as per report available with the institution.

Verifier Comments

Verified by Name:

Verified by Designation:

Verified by Mobile Number:

Verified by Email Id:

Verified by LOGIN:

Click here to view documents

Select Check Box

Click here to 'Verify Student Details'

Enter Approved Amount and Comments and select Status

Enter Verifier Details



# STATUS: NOT ADMITTED TO INSTITUTE

Select 'Not Admitted to Institute'

Contact No. of Principal/Director:	8754298856
Office Comments:	
<input type="radio"/> Admitted to Institute <input checked="" type="radio"/> Not Admitted to Institute <input type="radio"/> Left the Institute	
Verifier Comments	
Verified by Name	OMPRASADH KANDE
Verified by Designation	HO
Verified by Mobile Number	922667860
Verified by Email Id	oh@abc.com
Verified by LOGIN	123456789
<input type="button" value="Verify Student details"/> <input type="button" value="Re-Open Student for Editing"/> <input type="button" value="Back"/>	

Verifier Comments

Click here to 'Verify Student Details'



# STATUS: LEFT THE INSTITUTE

Scholarship for Pragati & Saksham Scheme    Welcome, VEERNATH AJABAI TECHNOLOGICAL INSTITUTE    1-01-0401

Contact No. of	876543210
Office Comments:	
<input type="radio"/> Admitted to Institute <input type="radio"/> Not Admitted to Institute <input checked="" type="radio"/> Left the Institute	
Verifier Comments	
Verified by Name	OMPRASADH KANDE
Verified by Designation	HR
Verified by Mobile Number	9876543210
Verified by Email Id	abc@abc.com
Verified by LOGIN	1-01-0401

Verify Student details    Re-Open Student for Editing    Back

Select 'Left the Institute'

Verifier Comments

Click here to 'Verify Student Details'



# APPLICATION RE-OPEN FOR STUDENT

Scholarship for Pragati & Saksham Scheme    Welcome ,VEERMATA JIASAI TECHNOLOGICAL INSTITUTE    1 0145401

Contact No. of Principal/Director:	8762345678
------------------------------------	------------

Office Comments:

Admitted to Institute     Not Admitted to Institute     Left the Institute

Verifier Comments	
Verified by Name	CHITRAKASHI KANDE
Verified by Designation	HO
Verified by Mobile Number	1234567890
Verified by Email Id	abc@def.com
Verified by LOGIN	1 0145401

[Verify Student details](#)    [Re-Open Student for Editing](#)    [Back](#)

Click 'Re-open Student for Editing' to enable Student to edit in the form( in case of discrepancy)



# Queries, if any ?

Send queries on email

For Pragati Scheme - [pragati@aicte-india.org](mailto:pragati@aicte-india.org)

For Saksham Scheme- [saksham@aicte-india.org](mailto:saksham@aicte-india.org)

Contact No.: **011-29581118**

For more details, please visit

<https://www.aicte-india.org/schemes/students-development-schemes>

*Student Development Cell (StDC), AICTE*

# AICTE' SOCIAL MEDIA HANDLE



ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

AICTE SHARES ALL  
IMPORTANT UPDATES ON  
ITS SOCIAL MEDIA  
HANDLES

Follow us on our Social Media:

 @AICTE\_INDIA

 /OfficialAICTE

 /MediaAICTE

 /company/aicteindia